

F. No. 4-32/2019-MIDH (CDB)
Government of India
Ministry of Agriculture and Farmers Welfare
Department of Agriculture, Cooperation and Farmers Welfare
(Horticulture - MIDH-CDB/NHB)

Krishi Bhawan, New Delhi.
Dated the 8th November, 2019.

To

1. The Chief Secretary
All State Governments/UTs
2. The Secretary
Department of Horticulture/Agriculture
All State Governments/UTs
3. The Vice Chancellor
All Agriculture Universities
4. All Recognized Research Institutions or Councils
5. The Secretary, (DARE) and DG, ICAR
Krishi Bhawan, New Delhi
6. The Managing Director
All Public Sector Undertakings

Subject: - Filling up the post of Chairman, Coconut Development Board, Kochi (Level-14).

Sir,

I am directed to forward herewith a copy of Advertisement issued in the Employment News, Rojgar Samachar dated 2-8 November, 2019 inviting applications for filling up the post of Chairman, Coconut Development Board, Kochi (Level-14), on deputation (including short-term contract) basis. It is requested that the vacancy may please be given wide publicity in the offices under your administrative control.

Yours faithfully



(A.K. Sinha)

Under Secretary to the Govt. of India

Tel: 011-23383053

Email: uscdbnhb@gmail.com

Encl:- As above

Contd/-

Copy for information and necessary action to:-

1. The Establishment Officer, Department of Personnel and Training, North Block, Delhi.
2. All Ministries/Departments of the Government of India, with the request that the vacancy may please be given wide publicity in their subordinate and attached officers and Regional Research Institutions under their administrative control.
3. All attached and subordinate officers of the Department of Agriculture, Cooperation & Farmers Welfare.
4. PS to Hon'ble Minister of Agriculture & Farmers Welfare/PS to Hon'ble MoS (AC&FW).
5. Sr. PPS to Secretary (AC&FW)/ Sr. PPS to Special Secretary (AC&FW)/ Sr. PPS to Joint Secretary (MIDH)/ PPS to Horticulture Commissioner.
6. Facilitation Center, Department of Agriculture, Cooperation & Farmers Welfare/Under Secretary (GA).
7. Chairperson Coconut Development Board, Kochi, Kerala with the request to upload the advertisement on their portal.
8. Guard File/ Spare copies/Notice Board of the Department.


(A.K. Sinha)

Under Secretary to the Govt. of India

F. No. 4-32/2019-MIDH (CDB)
Government of India
Ministry of Agriculture and Farmers Welfare
Department of Agriculture, Cooperation and Farmers Welfare
(Horticulture - MIDH-CDB/NHB)

Subject:- Filling up the post of Chairman, Coconut Development Board, Kochi (Level-14).

It is proposed to fill up the post of Chairman, Coconut Development Board, Kochi in the pay scale Level 14 (Pre-revised Rs.37,400-67,000 and Grade pay of Rs.10,000/-), Ministry of Agriculture and Farmers Welfare (Department of Agriculture, Cooperation & Farmers Welfare) on deputation (including short-term contract) basis, from amongst officers of the Central Government or State Governments or Union Territories or recognized Research Institutions or Agriculture Universities or Public Sector Undertakings with the following qualifications and experience:-

- (a) holding post on regular basis in the grade of Joint Secretary to the Government of India; or
- (b) with five years regular service in a post in the pay scale Level 13 (pre-revised band or pay scale of Rs.37,400-67,000 (PB-4) and grade pay of Rs.8700) or equivalent and possessing educational qualifications and experience as under:-

Ph.D. in Horticulture or Life Sciences from a recognized University with at least fifteen years experience in horticulture development/ research/ production/ extension including five years experience in the field of coconut development

or

Master's degree in Management with at least twenty years managerial experience including ten years in horticulture development of which five years experience should be in the field of coconut development.

2. The period of deputation shall ordinarily not exceed five years or till the candidate attains the age of sixty years, whichever is earlier.

3. The officer selected for appointment on deputation basis will have the option to draw his/her grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay of the post in accordance with DOPT OM.NO. 2-8/97-Estt. (Pay II) dated 11-3-98 as amended from time to time.

4. It is requested that applications (in triplicate) in the enclosed proforma, along with complete and up to date annual confidential/assessment report dossiers (photocopies of the CRs are to be got attested by an officer not below the rank of Under Secretary to the Government of India) and Integrity Certificate of eligible officers who could be spared in the event of his/her selection, may be forwarded and should reach to the Under Secretary to the Government of India, Horticulture MIDH Division, Department of Agriculture, Cooperation & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Room No.37, Ground Floor, Krishi Bhawan, Dr. Rajendra Prasad

Contd/-



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Road, New Delhi- 110001 within 60 days from the date of publication of this circular in the Employment News.

5. While forwarding the applications it may also be verified and certified that the particulars furnished by the officers are correct and that no Vigilance case is either pending or contemplated against them and no major/minor penalty has been imposed on the officers during the last ten years. Applications received after due date or without the CRs, Vigilance Clearance, Integrity Certificate and a statement showing major/minor penalty, if any, imposed on the officers during the last ten years or otherwise found incomplete will not be considered.


(A.K. Sinha)

Under Secretary to the Government of India
Tel: 011-23383053

सरकारी सूचना केंद्र, राजीव गांधी नगर, नई दिल्ली-110001
सरकारी सूचना केंद्र, राजीव गांधी नगर, नई दिल्ली-110001
सरकारी सूचना केंद्र, राजीव गांधी नगर, नई दिल्ली-110001
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सरकारी सूचना केंद्र, राजीव गांधी नगर, नई दिल्ली-110001

Contd/-

PROFORMA

1. Name (in capital letters):
2. Date of Birth:
3. Date of retirement under Parent Department/organization:
4. Educational Qualifications:
5. Whether educational qualifications required for the post are satisfied? If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.

Qualifications/Experience required	Qualifications/Experience possessed by the officer
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6. Please state clearly whether you meet requirements of the post in the light of entries made by you above?
7. Details of employment in the chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Name of Post	Office/Institution/ Organization	From	To	Scale of pay and basic pay therein	Nature of duties performed

8. Please state nature of present employment i.e. whether Ad-hoc or Temporary or Permanent.
9. In case, the present employment is held on deputation/contract basis, please state:
 - a) The date of initial appointment
 - b) Period of appointment on deputation/contract
 - c) Name of the parent office/organization to which you belong
10. Additional details about present employment. Please state whether working under:-
 - a) Central Government
 - b) State Government
 - c) Union Territory
 - d) Recognized Research Institution
 - e) Agriculture University
 - f) Public Sector undertaking

Contd/-


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11. Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Total emoluments per month now drawn
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
14. Remarks (If any).

Date:

Signature of the Candidate

Address with email and mobile no.

It is certified that the particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, either major or minor was imposed on the officer during the last 10 years and his integrity is certified beyond doubt.

Date:

Signature of the Head of Department/Organization
(with stamp)

